

JOB TITLE: BUS MONITOR

REPORTS TO: CHIEF OPERATIONS OFFICER/TRANSPORTATION SUPERVISOR

SALARY SCHEDULE: CLASSIFIED SALARY SCHEDULE 1

CLASS CODE: 7942

Scope of Responsibilities

Assists the bus driver in supervising, loading and unloading students.

Performance Responsibilities

1. Assists the driver in maintaining pupil control.
2. Assists in seating all students in the center of the bus (as specified in State Transportation Guidelines).
3. Assists in supervising the loading and unloading of students.
4. Assists in the pickup and delivery of students from/to parent, guardian or authorized individual.
5. Performs any other responsibilities as outlined in State Transportation Guidelines for students.
6. Assist in classroom instruction/supervision (when applicable).
7. Performs other duties as assigned by the Principal/Chief Operations Officer.

Minimum Qualifications

1. High School Diploma or G.E.D
2. Temperment, personality and patience to deal with young children
3. Access to transportation to/from bus

Desirable Qualifications

1. Training in the special needs of young children
2. Experience in working with young children

Physical Demands

The work is primarily sedentary. It requires the ability to communicate effectively using speech, vision and hearing. The work requires the use of hands for simple grasping and fine manipulations. The work requires lifting, bending, squatting, climbing, reaching, carrying, pushing, pulling up to light weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, and exposure to dust, fumes and gases.