

## **JOB TITLE: ELEMENTARY/MIDDLE SCHOOL RIGOR ALIGNMENT COACH**

REPORTS TO: PRINCIPAL

SALARY SCHEDULE: CERTIFIED SALARY SCHEDULE, BASED ON RANK AND EXPERIENCE

CLASS CODE: 2030/2050

### **Scope of Responsibilities**

Assumes responsibility for contributing to the academic program of the school through improving professional learning collaborations, teacher understand of assessment, curriculum and instruction, advancing the alignment of teacher planning with rigorous, standards-based instruction and assessment, as well as coaching teachers toward better performance and improved student achievement. The coach will meet with teachers, model, discuss, guide, and collaborate to help teachers improve practices; additionally, when called upon, the Rigor Alignment Coach will work directly with students to intervene.

### **Performance Responsibilities**

1. Plans, implements, and evaluates experiences with individual teachers and teams of teachers to align instructional strategies, assessments and appropriate levels of rigor.
2. Provides individual, small group, and classroom modeling for teachers and students, as directed.
3. Serves on the school's Instructional Leadership Team and Administrative Leadership Team.
4. Meets directly with teacher teams during Professional Learning Opportunities
5. Provides teachers and administrative staff with feedback on practices
6. Collaborates with staff to ensure instructional events and family-based events are successful
7. Consults with students, parents, and teachers, regarding student progress, special needs and abilities, and strategic improvement plans.
8. Provides technology support in the area of "Instruction, Curriculum, Assessment" technology tools of any kind.
9. Provide technology support and input to help teachers grow in their use of technology to instruct and technology to gather and analyze data.
10. Assists with the school and state testing programs and systems.
11. Performs other duties as assigned by the Principal.

### **Minimum Qualifications**

1. Master's Degree
2. Courses in leadership and/or instruction beyond Master's Degree
3. At least five years of successful teaching experience or relevant school based experience

4. Profound knowledge of instruction, curriculum and assessment
5. Advanced Knowledge of Technology and Innovation
6. Training in Ethical Administration of Assessments

## Desirable Qualifications

1. Attending a Principal Program at an Accredited University
2. Knowledge of group dynamics
3. Demonstrated communication skills
4. Experience and/or training in Professional Learning Communities

## Physical Demands

The work is somewhat sedentary. It requires the ability to communicate effectively using speech, vision and hearing. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving driving automotive equipment.