

**DISTRICT NAME** FRANKFORT INDEPENDENT SCHOOLS

**LOCATION** FRANKFORT, KENTUCKY

**PLAN YEAR(S)** JULY 2021 – JUNE 2022

**PLAN VERSION** VERSION 1.3 LAST REVISION: 06/22/2021



<http://www.frankfort.kyschools.us>

Mission: Frankfort Independent Schools is a community-based school District, committed to academic excellence, personal achievement, and professional integrity. We provide learning opportunities in a caring, safe, and healthy environment responsive to each student in collaboration with families and community.

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# Planning Team (Frankfort Independent Technology Planning & Innovation Team)

Note: Positions/roles below will continue to be part of the technology planning committee, but specific person's names may change during the plan's lifecycle.



<b>District Staff</b> [Recommended to include CIO/DTC, TIS/DLC, technician, finance officer, superintendent, academic officer, etc.]	
BARBER, HOUSTON DR.	SUPERINTENDENT
FRANCIS, JAMES	DIRECTOR OF HUMAN RESOURCES
JONES, JONATHAN	DISTRICT TECHNOLOGY COORDINATOR\NETWORK MANAGER
PAYNE, CHRISTOPHER	DISTRICT COMPUTER MAINTENANCE TECHNICIAN
<b>Building Staff</b> [Recommended to include principals, LMS, STC, counselors, teachers, teaching assistants, etc.]	
FELTS, PAMELA	SECOND STREET SCHOOL RIGOR ALIGNMENT COACH\DIGITAL COACH
REED, TYLER	FRANKFORT HIGH SCHOOL PRINCIPAL
REXROAT, JACOB	FRANKFORT HIGH SCHOOL TEACHER
CRABTREE, ARLENE	FRANKFORT HIGH SCHOOL TEACHER\DIGITAL COACH
MURPHY, KATIE	SECOND STREET SCHOOL S.T.E.M. TEACHER
SAMS, SAM	SECOND STREET SCHOOL PRINCIPAL
STIGERS, LESLIE	SECOND STREET SCHOOL TEACHERS.T.L.P. COACH
<b>Additional District Contributors</b> [Recommended to include board members, SBDM members, program directors, etc.]	
HOWELL, BRITTNEY	DIRECTOR OF EXCEPTIONAL CHILD
IONES, TASHA	FRANKFORT INDEPENDENT SCHOOLS BOARD MEMBER
<b>Students</b> [Recommended to include middle and/or high school students ]	
<b>Other</b> [parents/community members, business and nonprofit leaders, etc. ]	
CAMDEN, IENA	SECOND STREET SCHOOL PARENT \DISTRICT EMPLOYEE
YOCUM, MAC	FRANKFORT HIGH SCHOOL PARENT\ DISTRICT EMPLOYEE
WILLARD, CRAIG	SECOND STREET SCHOOL PARENT \LOCAL TECH BUSINESS OWNER

# Previous Year's Strategies Evaluation

In this section include a discussion of the previous year's strategies using the prompts below. Attempt to limit your narrative to the space provided.



The Frankfort Independent School District has managed to progress since the approval and adoption of the prior 3-year tech plan dating from July 2018 up to June 2021.

Some of the goals that were lacking or not met in the previous Technology Plan from 2017 and prior years were successfully addressed. These include:

- A. 21<sup>st</sup> Century classroom design - allowing teachers to model the appropriate digital technology.
- B. Infrastructure improvements to the core network which included upgraded switching hardware and cabling (excluding wireless).
- C. The *People-Side* of education technology to meet the growing demands.
- D. Improved digital citizenship training for all students in grades 3-12.
- E. Establishing appropriate measures of fiscal accountability and sustainability to ensure our EdTech program can keep up with a rapidly changing learning landscape moving into the future while providing digital equity for all students.

Some of the target goals that did not have the expected outcomes in the past Technology Plan included:

- A. Providing formal and informal technology professional development trainings throughout the District.
- B. Data security training and awareness initiatives.

Some of the target goals that were no longer relevant include:

- A. Bus Wi-Fi offering
- B. BYOD implementation for HS students

For a complete overview of the successes and shortcomings with the 2018-2021 please visit: <https://www.frankfort.kyschools.us/tech-plan.aspx>

# Upcoming Year's Strategies Preview

If this is the first year of a multi-year plan, this section acts more like an executive summary of the plan as a whole. If this is the second or third year of a multi-year plan then aim your discussion to any new strategies or adjustments you are planning for this year.

[See [Technology Planning section of KETS Master Plan](#) for more information]

The Frankfort Independent School District prides itself on transforming the lives of students, each, and every day.

As there were many initiatives in the previous 3-year tech plan that took some time to see progress, due to factors such as budgetary hurdles for larger projects such as infrastructure as well as the EdTech People-Side, having a 1-year plan will allow our District to more easily measure some target goals we want to place more emphasis on.

The District's [Technology Planning and Innovation Team](#) developed this plan based on the framework of the [KETS Master Plan](#) for the 2021-2022 school year and as a result of careful review and planning of the expired technology plan, the technology committee focused on four major areas to considerably improve on. Though not ranked in priority, the improvements include:

## 1. Robust Infrastructure

A.) A cloud-based, wireless network upgrade that can better offer ease of access and reliability to digital resources for a connected, always-on, anywhere/anytime learning environment.

B.) Structured cabling demolition and upgrade for Frankfort HS, Second Street EL/MS, and classrooms located at our Gymnasium.

2. Personalized Professional Learning – Improved initiatives that will empower and motivate staff while maximizing instruction time. We need to be able to more effectively provide our teachers with every resource possible for success.

3. Data & Privacy – Better awareness in regards to data security and privacy to foster a more secure learning environment for students, parents, faculty, and staff.

4. Digital Collaboration & Communication – Improve upon and streamline the District's electronic communication outreach efforts with students, families and the community.

Our EdTech program will continue to evolve and provide the framework for new and enhanced opportunities to improve learning inside and outside the classroom.

## Student Voice

Personalized student learning allows students to develop deeper learning competencies including critical thinking, using knowledge and information to solve complex problems, collaboration, and communication. Capturing student input about their access to opportunities that build these competencies is key to effective technology planning. Please answer the questions in the space provided below.

We currently do not use Bright Bytes or Speak Up to capture student voice. We are still using Google Forms to collect data from our students, however, we have not gathered any specific data from our students surrounding digital learning in grade K-12.


# KETS Master Plan Areas of Emphasis

## Connected to the Future Ready Framework

The Future Ready Framework identifies seven Gears to assist districts in developing a roadmap for student success through personalized student learning and collaborative leadership. The KETS Master Plan has identified 37 Areas of Emphasis connected to the Future Ready Framework and are categorized as either 1) *Areas of Acceleration (AA)* or 2) *Areas of Improvement (AI)*. The “areas of acceleration” are considered big wins, successes, and major milestones of the KETS are identified for continuation work. The “areas of improvement” address emerging areas based upon growth or decline metrics, research, needs assessments, and reporting by Kentucky school districts.

Use the Areas of Emphasis and Future Ready Framework as a lens to analyze current trends, initiatives, needs and goals of your district. Link the work of this new plan identified by your planning team to the Gears and Areas of Emphasis of the KETS Master Plan on the following pages. There is no expectation to address all 36 Areas of Emphasis of the KETS Master Plan. Any strategy that involves Erate, please include in the Budget & Resources gear. If your district has lease agreements (i.e.; device, fiber, etc.), be prepared to reference the quantity during the final submission process.

### Strategy Markers: (Frankfort Independent)

 Strategy In-Progress

 Strategy Modified

 Strategy Created

 Strategy Removed

 Strategy Completed



## **Robust Infrastructure & Ecosystem**

*Future Ready Gear*

**KETS GUIDING PRINCIPLE** – A robust infrastructure is one that delivers the device, network and support needs of staff and students to create personalized learning environments using digital tools and resources.



*Areas of Emphasis: Areas of Acceleration (AA) / Areas of Improvement (AI)*



**AA-1**

Continue to provide nation's first, fastest, highest quality, and most reliable internet access to 100% of Kentucky's public schools



**AA-2**

Continue to ensure equity and standardization for delivery of device, network, data and support creating best in class staff and student digital experiences AND provide a system of shared/brokered/managed services maintaining low infrastructure costs and providing support structures promoting the use of personalized learning environments



**AA-3**

Continue to create a culture of digital connectedness through all- the-time, everywhere, always on digital opportunity and access with emphasis on dense Wi-Fi throughout schools (*also including home access, Wi-Fi buses, school and classroom Wi-Fi, etc.*)



**AA-4**






Continue to encourage the use of instructional programs and administrative processes requiring cloud-based services



**AI-1**

Improve ease of access for students and staff through continued progress toward 1:1 student to computer ratio utilizing increased amounts of mobile devices (*fewer traditional computer labs*)





KETS AA or AI	Strategy	Person(s) Involved	Anticipated Timeframe	Anticipated Funding Source	Anticipated Funding Amount	How will you know this is successful? (including metrics)
AA-2	 Finish interactive panel rollout to instructional classrooms (90% complete)	Director of Technology	Q2 FY-2022	Local Funds	\$25,000.00	-Required staff training for Interactive Panel technology
AA-2	 Structured cabling demolition and upgrade for all schools	Director of Technology/ Vendor	Q1-Q2 FY-2022	Construction Funds/ESSER	\$250,000.00	N/A
AA-3	 Wireless infrastructure upgrades District-wide (Wi-Fi 6)	Director of Technology/ Vendor	Q2 FY-2022	Erate	\$133,397.43	-Lower TCO (Total Cost of Ownership) of having less hardware and associated operating expenses with a Cloud based system  -Improved user experience  -Network analytics
AA-3	 Continued support for families in the District without off-site Internet using mobile hotspots.	Director of Technology/ Vendor	Ongoing	Local/ESSER	\$1500.00/mo	-Increased family interest and participation
AA-4	 Streamline the District's electronic communication outreach efforts with students, families and the community using a single platform	Staff	Q1-Q2 FY-2022	Local	TBD	-Google analytics to report on web activity  -User Feedback



## Data Security, Safety & Privacy

Future Ready Gear

**KETS GUIDING PRINCIPLE** – Security, safety and privacy of student data is a cornerstone of digital learning. Policies and procedures are enacted at the state, district and school levels that work in conjunction for this purpose. Student data are then utilized by data fluent educators for improved decision-making leading to increased learning for students.

Areas of Emphasis: Areas of Acceleration (AA)  / Areas of Improvement (AI) 



AA-1

Continue to support districts in securely accessing and managing key student and administrative data sets through improved user experiences, refined data collection processes, continuously updated policies and practices regarding student data security, and timely access to data sets that improve the depth and efficiency of student learning (*Infinite Campus, Early Warning, MUNIS, eTranscripts, School Report Card*)



AA-2

Continue to identify key aspects of data security regularly to build upon the current systems, procedures and policies to remain a leader in mitigating emerging threats (*acceptable use policies, firewall updates, data privacy studies, digital citizenship, content filtering*)



AA-3

Continue to utilize adoption metrics or trending data for planning purposes that allow EdTech leaders to identify what’s working and what’s not working based upon data quality and evaluate current systems and solutions to determine effectiveness and future direction (*annual auditors, TELL survey, Technology Activity Report, Digital Readiness, Data Quality Study, Data Quality Campaign, BrightBytes, SpeakUp*)



AA-4

Continue to migrate key administrative and student data sets to secure cloud-based services that allow anywhere, anytime secure access for the improvement of student learning (*Infinite Campus, Early Warning, School Report Card, MUNIS*)



AA-5

Continue supporting teacher efforts in taking ownership of digital citizenship skills and education their student in the same skills to foster a secure digital learning environment





AI-1

Educate and support districts in the importance of personnel with duties related to student/staff data quality, security and privacy as well as bringing data privacy to the “radar screen” of teachers/staff (*The People Side of EdTech*)



AI-2

Kentucky K-12 Data systems are first-class but we need to do much better with district using the data available to them as well as providing visual data analytic tools allowing the data to be better understood and more interesting to the average person who does not have a technology and data background



KETS AA or AI	Strategy	Person(s) Involved	Anticipated Timeframe	Anticipated Funding Source	Anticipated Funding Amount	How will you know this is successful? (including metrics)
AA-2	 Continued emphasis on data privacy best practices and Phishing simulations for all staff with local vendor	Director of Technology/ Vendor	Ongoing	Local	\$1500.00/annual @ 100 units	-Using the analytics provided in the portal we will be better able to measure security concerns in regards to Phishing successes and failures for all staff
AA-5	 Increased emphasis on Digital Citizenship	Director of Technology/ Vendor/Digital Learning Coach/Teacher	Ongoing	N/A	\$0.00	Using DDL (idrivedigital.com), ensure each student successfully completes the program and earns their digital <u>license</u>











## Budget & Resources

Future Ready Gear

**KETS GUIDING PRINCIPLE** – The Master Plan, as well as district and school technology plans, are aligned to the vision of 21st century skills for students and staff. Revenue streams are aligned to account for the recurring and nonrecurring total cost of ownership to support the 21st century learning environment in a manner that reflects good stewardship of tax dollars to include devices, infrastructure, support, data and human services.



Areas of Emphasis: Areas of Acceleration (AA)  / Areas of Improvement (AI) 

- |   |   |
|---|---|
|  AA-1   | Continue to maximize local and state education technology expenditures through a system of shared/brokered/managed services   |
|  AA-2   | Continue use of long-term planning strategies that allow for continuity of initiatives and systems ( <i>ex. Accounting for cost of ownership over the lifespan of equipment so monies are allocated for repairs/upgrades</i> )  |
|  AA-3   | Continue to leverage all available state and federal funding opportunities to address required basic cost of living increases, previous budget cuts of basic services, projected growth by districts ( <i>e.g. Internet consumption</i> ) while maximizing education technology programs and initiatives ( <i>Technology Need, E-rate</i> ) |
|  AA-4  | Continue to migrate key administrative and student data sets to secure cloud-based services that allow anywhere, anytime secure access for the improvement of student learning ( <i>Infinite Campus, Early Warning, School Report Card, MUNIS</i> )   |
|  AA-5 | Continue supporting teacher efforts in taking ownership of digital citizenship skills and education their student in the same skills to foster a secure digital learning environment  |
|  AI-1 | Make districts aware of position/roles requiring technology-related duties in support of technology and instruction ( <i>The People side of K-12 EdTech</i> )   |
|  AI-2 | Make districts aware of how to reduce expenditures on printing/print services ( <i>both in consolidated contract pricing as well as shifting from paper to digital experiences</i> )  |
|  AI-3 | Evaluate the need and explore new contracts that drive costs down for statewide summative online assessment, learning management systems, printing services and interim based assessments   |



AI-4

See an increased percentage of districts examining which education technology investments are or are not being maximized



KETS AA or AI	Strategy	Person(s) Involved	Anticipated Timeframe	Anticipated Funding Source	Anticipated Funding Amount	How will you know this is successful? (including metrics)
AA-3	 Wireless infrastructure upgrades District-wide (Wi-Fi 6)	Director of Technology/ Superintendent	Q2 FY-2022	Erate	\$133,397.43	-Lower TCO (Total Cost of Ownership) of having less hardware and associated operating expenses with a Cloud based system  -Improved user experience  -Network analytics
AI-2	 Print cost reduction strategies	Director of Technology/ Principal	Q1 FY-2022	Local/ESSER	\$4834.73	-Papercut analytics and reporting













## Partnerships

Future Ready Gear

**KETS GUIDING PRINCIPLE** – Connecting students and educators to the local and global community is a key factor to student success. The Master Plan will continue to provide opportunities for trusted relationships to build those connections as well as increase communication and transparency with shareholders, including families, districts, vendors, regional education collaboratives, postsecondary institutions and business/industry, in support of student learning and preparation beyond K-12.

Areas of Emphasis: Areas of Acceleration (AA)  / Areas of Improvement (AI) 

-  **AA-1** Continue to build trusted relationships with shareholders (families, districts, partners) that will reduce risk as well as increase transparency and communication (*districts, vendors, higher-education, regional cooperatives*)
-  **AA-2** Continue to utilize avenues of communication with shareholders allowing pertinent information and dialog to further student learning efforts (*Webcasts, BrightBytes, Technology Activity Report, KETS Service Desk, Office of Education Accountability studies, independent studies, etc.*)
-  **AA-3** Continue to utilize tools engaging postsecondary institutions, community members, districts and families in student learning and life after K-12 (*eTranscripts, School Report Card and Dashboard tool, Infinite Campus parent and student portal, KDE Open House, Digital Readiness Survey*)
-  **AI-1** Partner with postsecondary pre-service teacher and principal programs to provide support in candidate preparation
-  **AI-2** Encourage postsecondary institutions to host STLP events and /or more fully maximize the opportunity to showcase the university and its programs while students are on campus

KETS AA or AI	Strategy	Person(s) Involved	Anticipated Timeframe	Anticipated Funding Source	Anticipated Funding Amount	How will you know this is successful? (including metrics)
AA-1	 Continue to partner with local vendor for security and data privacy best practices	District Technology Coordinator/ Vendor	Ongoing	Local	\$1500.00/annual	-Using the analytics provided in the portal we will be better able to measure security concerns in regards to Phishing successes and failures for all staff.
AA-3	 Continued partnership with KSU (Kentucky State University) for dual-credit STEM opportunities	HS Principal/HS Digital Learning Coach	Ongoing	N/A	\$0.00	-Increased student interest and participation
AA-1	 Partnership with Summit Learning for Learning Management System at the EL Level	EL/MS Principal/Digital Learning Coach/Teacher	Q1 FY-2022	N/A	\$0.00	-MAP data and growth -Internal evaluation using Summit tools
AA-1	 Franklin Center for Innovation (FCFI)	HS Principal/Digital Learning Coach	Q1-Q2 FY-2022	N/A	\$0.00	-In conversation with FCFI for the 2021-22 school year, we plan to have our CTE students gain hands-on experience through the use of their equipment which includes Robotics Labs, 3D Printing Labs, Audio/Video Production, etc. and community members who are skilled in those areas as part of their weekly instruction.
AA-1	 Partnership with 4-H for STEM offerings. Beginning August 2021, mentoring of	HS Digital Learning Coach	Q1-Q2 FY-2022	Grant	\$11,000.00	-Increased student interest and participation

	20 students coupled with STEM activities.					
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## Digital Curriculum, Instruction & Assessment

Future Ready Gear

**KETS GUIDING PRINCIPLE** – A digital learning experience is fostered by a teacher or coach with the use of rich digital instructional materials that are vetted to the rigor of Kentucky Academic Standards. A robust digital environment provides students with the opportunity to assess their own learning/progress.

Areas of Emphasis: Areas of Acceleration (AA)  / Areas of Improvement (AI) 

-  **AA-1** Continue to provide access to instruction digital content which further aligns to the Kentucky Digital Learning Guidelines
-  **AA-2** Continue providing opportunities for students to demonstrate learning connected to and through technology (*empowering students through technology with STLP, IT Academy, etc.*)
-  **AA-3** Continue to finalize and partner with Career and Technical Education (CTE) to promote Kentucky approved K-12 Computer Science Standards and Technology/Digital Literacy Content Standards (*based on International Society for Technology in Education standards*) for ALL students
-  **AA-4** Continue providing access to online assessment tools that allow teachers and administrators to assess student learning, provide timely feedback to students and make curriculum decisions (*online formative assessment tools, interim based assessments, and summative assessments*)
-  **AA-5** Continue to provide districts/classrooms access to digital instructional materials through an equitable of robust digital experience
-  **AI-1** Identify digital content and tools (curriculum, instruction and assessment) designed to have the highest impact and value (e.g. is the technology making or not making an instructional and learning difference?), including frequency of use by teachers and students
-  **AI-2** Create a closer connection with Career and Technical Education to expand information technology and computer science career pathway offerings specifically related to computer programming/coding and increase exams available through IT Academy
-  **AI-3** Play a vital role in implementation of summative online assessment and school report card and dashboard tool of the new assessment and accountability system



KETS AA or AI	Strategy	Person(s) Involved	Anticipated Timeframe	Anticipated Funding Source	Anticipated Funding Amount	How will you know this is successful? (including metrics)
AA-1	 Summit Learning at the EL level for 2021-22	EL/MS Principal	Q2 FY-21	N/A	\$0.00	-MAP data and growth -Internal evaluation using Summit tools
AA-2	 New STEM Lab for EL/MS	EL/MS Principal/Digital Learning Coach/Learning & Innovation Specialist	Ongoing	Title I/Local/ESSER	\$10,000.00	-Increased student interest and participation in newer technologies such as VR/AR, 3-D printing, and AI.
AA-3	 Improve participation in CTE	HS Principal/HS Digital Learning Coach/Teacher	Ongoing	N/A	\$0.00	-Increased student interest and participation in core and innovative technology
AA-5	 Strengthen CTE	HS Principal/HS Digital Learning Coach/Teacher	Ongoing	Perkins	\$3395.00	-Increased student interest and participation in core and innovative technology



## Personalized Professional Learning

Future Ready Gear

**KETS GUIDING PRINCIPLE** – Digital learning expands the access to quality strategies and experiences for educators beyond the traditional methods of professional development. A culture of digital collaboration, workflow and relationships allows educators to build skill sets and instructional best practices with colleagues globally. This approach of increased access and flexibility for professional learning ultimately leads to greater success for students.

Areas of Emphasis: Areas of Acceleration (AA)  / Areas of Improvement (AI) 





AA-1


Continue building a culture of digital collaboration and connected digital relationships that allow administrators to support and encourage the use of digital tools by staff for professional learning



AI-1

Provide district with guidance and support to determine crucial learning needs of teachers resulting in more professional learning opportunities related to digital learning tools

KETS AA or AI	Strategy	Person(s) Involved	Anticipated Timeframe	Anticipated Funding Source	Anticipated Funding Amount	How will you know this is successful? (including metrics)
AA-1	 Model, demonstrate, and collaborate on effective instruction, incorporating technology	District Technology Coordinator/ Digital Coach/Learning & Innovation Specialist	Q1 FY-2022	N/A	\$0.00	-Observe teachers using technology as an engagement and enhancement tool for their lesson and not substitution/replacement.
AA-1	 Provide relevant professional development for teachers on infusing technology based on the new	District Technology Coordinator/ Digital	Q1 FY-2022	N/A	\$0.00	-Work closely with both Digital Learning Coaches and the District Learning & Innovation Specialist to assess outcomes of strategies.

	Technology Standards into the core curriculum areas.	Coach/Learning & Innovation Specialist				
AI-1	 Better assess levels of teacher technology use and skill	District Technology Coordinator/ Digital Coach/Learning & Innovation Specialist	Q1 FY-2022	N/A	\$0.00	-Gather more feedback on how we can better meet the individual needs of staff.



# DISTRICT TECHNOLOGY PLAN





## Use of Space & Time



Future Ready Gear


**KETS GUIDING PRINCIPLE** – The personalized learning environment for students requires reimagining the use of school space and time. Virtual instruction, cloud-based learning tools, digital instructional material, digital collaboration, digital workflows and digital relationships, etc., assist in providing the vehicle for anywhere, anytime learning.

Areas of Emphasis: Areas of Acceleration (AA)  /Areas of Improvement (AI) 

 **AA-1** Continue to provide guidance, support and resources for districts in the development and application of high quality online/virtual coursework as well as implementation of learning management systems

 **AI-1** Educate and support districts in the implementation and facilitation of digital learning tools and portable technologies that foster anywhere, anytime access for staff and students

KETS AA or AI	Strategy	Person(s) Involved	Anticipated Timeframe	Anticipated Funding Source	Anticipated Funding Amount	How will you know this is successful? (including metrics)
AI-1	 Outdoor Wireless Access	Director of Technology	Q1 FY-2022	ESSER	\$12,741.28	-ExtremeCloud IQ analytics -Staff taking advantage of outdoor classrooms -Supplemental Internet access for students after-hours
AI-1	 Continued emphasis on STEM labs for EL/MS/HS	Director of Technology/ Digital Coach/Principal	Ongoing	Local/Grants/ESSER	\$20,000.00	-Space is continuing to evolve with more innovative technology as well as staff involvement and interest -Increased idea sharing and creativity

						-Increased collaborative projects -Introduction of AI and Virtual Reality
AA-1	 Summit Learning LMS <a href="https://www.summitlearning.org">[https://www.summitlearning.org]</a>  This year will now include grades 4-8 at the EL/MS level and 9-12 at the HS level.	MS/HS Teachers	Current & Ongoing	N/A	\$0.00 (No Cost)	-MAP data and growth -Internal evaluation using Summit tools -POG (Profile of a Graduate) skills specific to collaboration, critical thinking are evaluated